



Bloomington Farmers' Market &
 Artists' Alley
 Artists' Application Form
 2010 Season



Artist Name: _____

Business Name (if different): _____

Contact Person: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Fax: _____ E-mail: _____

May we publish this contact information on our website and in any brochures? _____

Do you have a website for your business? _____ May we link to it from our website? _____

URL for your website: _____

ILLINOIS SALES TAX ID NUMBER: _____

Please NOTE this number is REQUIRED before the application will be accepted. If you do not have a tax ID number, you can apply electronically via this website: <https://www.revenue.state.il.us/app/ibri>

EMERGENCY CONTACT: *Please provide the name and phone number of someone we can contact in the event of a medical or other emergency.*

Name	Phone
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PARTICIPATION LEVEL AND FEES:

NOTE: *Please indicate your choice of participation level for the 2010 Farmers' Market. BOTH full-season and partial season ("drop-in") artists are required to apply and be approved by the jury before participating in the 2010 Downtown Bloomington Farmers' Market. If your application is accepted, you will receive final instructions for booth fee payment and set-up procedures.*

_____ Full-Season Artist (Maximum of 3 days absent): \$250 season fee, payable before May 15

_____ Partial Season Artist: \$15 per week, paid upon arrival at market

ARTIST GROUPS:

NOTE: *This is for a group of artists who wish to share a space. Please mark type of group below. A separate application, \$10 jury fee, and photos of work from EACH artist must be included. Please assemble all artists' applications, jury fees, and photos; and submit as one complete packet.*

_____ Individual artists sharing the space on alternating weeks. *This option is only available if the group as a whole will commit to a full-season schedule.*

_____ Artist Consortium – booth space will be used to display work from more than one artist.

Are you interested in participating in the THANKSGIVING MARKET on November 20? _____

DESCRIPTION OF WORK: Briefly describe the type of work you plan to sell. These are the only items that will be juried and considered for approval, unless an amended application is submitted and approved.

GENERAL INFORMATION: *If there is information you would like to see us include on the Farmers' Market web site, please describe it below. Feel free to attach any material you would like to share. We appreciate any content that will make our site more interesting and useful for customers!*

Applications are due April 5, 2010

Send completed application, \$10 jury fee and photos showing examples of your work to:

**Downtown Bloomington Farmers' Market
Downtown Bloomington Association
106 W. Monroe
Bloomington, IL 61701
Phone: 309-829-9599 Fax: 309-829-9925**

Application Checklist: Please be sure to include all the following before submitting your application:

- Completed application
- Signed Vendor Agreement for EBT & Credit/Debit Service Program
- \$10 jury fee made payable to the McLean County Arts Center
- Photos representing all types of work that will be displayed or sold

Booth Space Payment Terms:

- \$250 full season fee due May 15 (for full-season artists) *or*
- \$15 drop-in fee to be paid upon arrival at market before claiming a drop-in space (partial-season artists)

Multiple artists wishing to share a space must assemble the above for EACH artist and turn in as one complete packet. Thank you!

Vendor Agreement for EBT & Credit/Debit Service Program

To ensure consistency and clarity for customers, the Market requires that all vendors participate in the EBT and debit/credit service program. All vendors, including those selling items not eligible for EBT purchases, must be familiar with this program and comply with the requirements in this Agreement. Vendors selling items eligible for EBT will be provided with a "We Accept EBT Tokens" sign, which must be displayed at their booth.

There is no fee for vendors to participate in this program. The Market will sell wooden tokens to customers using a point-of-sale (POS) machine located at the Information Booth. Two different types of tokens will be sold and will have different redemption requirements:

BLUE EBT TOKENS: EBT tokens are imprinted in BLUE and have a value of \$1.00.

- Blue EBT tokens can only be used to purchase fruits, vegetables, meats, fish, poultry, dairy products, seeds and plants intended for growing food.
- EBT tokens MAY NOT be used to purchase non-food items, foods intended for consumption at the Market, or hot foods.
- Vendors may NOT refuse to accept these tokens for eligible food items and must not set a minimum purchase requirement for these tokens
- NO CHANGE can be provided for EBT tokens; however, you may offer the customer additional food items to make up the difference.

GREEN CREDIT/DEBIT TOKENS: Credit/debit tokens are imprinted in GREEN and have a value of \$5.00

- Green credit/debit tokens can be used to purchase any items at the market, including arts/crafts, other non-food items, flowers and non-food plants, and foods intended for consumption at the Market
- Vendors may NOT refuse to accept these tokens or set a minimum purchase requirement for these tokens
- CHANGE CAN BE PROVIDED for these tokens

Market customers will use these tokens to purchase vendors' products. At the end of the day, vendors will count the tokens, place them in an envelope provided by Market staff, and turn the envelope in at the Information Booth. Vendors will receive reimbursement by check sent through U. S. mail the week following each market.

At the beginning of the next market, market staff will return the envelope, along with a notation of the market's token count for the previous week. Any discrepancies in the vendor's count and the market's count will be resolved at this time. Vendors will benefit from this program as if they had individual wireless "point of sale" (POS) machines without the additional equipment and service expenses or bookkeeping responsibilities. To ensure consistency and compliance with regulations, vendors participating in the Downtown Bloomington Farmers' Market must confirm their agreement to participate in the EBT & credit/debit service program and to certify they are aware of the rules of the program.

On behalf of myself and my employees, I agree to abide by the rules described herein as they relate to the processing EBT and debit/credit card transactions. I agree to follow all USDA SNAP rules, as outlined in this agreement, and I will also require all individuals transacting business at the Market on my behalf to follow these rules. I understand the Market reserves the right to remove vendors from the Market who do not comply with these rules.

Signature of Applicant

Date

General Agreement

As a condition of my participation in the 2010 Downtown Bloomington Farmers' Market, I agree to bear all risk and expense for any loss, damage, or theft of my artwork or other personal property, or injury to my person, regardless of cause. The sponsors of the Downtown Bloomington Farmers' Market shall be held harmless for all claims. I have read the 2010 Bloomington Farmers' Market Operating Guidelines for Artists, and I agree to abide by the specifications described. I agree that each item displayed will be my unique and original artwork, as specified in the guidelines.

Signature of Applicant

Date